



**REGULAR MEETING OF THE
OSHAWA PUBLIC LIBRARY BOARD**

**Thursday, November 21, 2019 beginning at 6:30 p.m.
McLaughlin Branch Board Room**

MINUTES

Present: Croydon DeMello, Eric Guernsey, Elizabeth Jamischak,
Jacqueline Quinn, Michelle Lawson, Councillor Tito-Dante
Marimpietri and Doug Thomson

Regrets: Linna Tam-Seto

Staff: Frances Newman, Chief Executive Officer
Beckie MacDonald, Manager, Delpark Homes Centre Branch
*Stephanie McLean, Executive Assistant, acted as the Recording
Secretary*

1. **Call to Order / Approval of Agenda**

(57-19) MOTION – Moved by Councillor Tito-Dante Marimpietri, seconded by Elizabeth Jamischak,
“That the Oshawa Public Library Board approve the Agenda, for the
November 21, 2019 Board meeting.” **CARRIED**

2. **Declaration of Conflict of Interest**

No conflicts were declared.

3. **Introduction and Highlights from the Portfolio of the Manager, Delpark Homes Centre Branch** – Beckie MacDonald

Beckie MacDonald introduced herself to the Board and provided a summary of her past work experience. Beckie also provide a high-level overview of her role and responsibilities at the Library, including some new projects and initiatives that she is currently working on. Recently, Beckie helped launch the “Fireside Reads”

initiative at Durham College and Ontario Tech University which provides students with a wide range of fiction and non-fiction books that are available to borrow on campus.

4. **Approval of the Minutes**

(58-19) MOTION – Moved by Councillor Tito-Dante Marimpietri, seconded by Eric Guernsey,
“That the Oshawa Public Library Board approve the minutes from the October 17, 2019 Board meeting.” **CARRIED**

5. **Consent Agenda**

The Board members received each of the following reports in their meeting packages, which were provided in advance of the meeting:

1. Strategic Plan Update and Activity Highlights Report
2. Financial Report
3. Statistics Report

(59-19) MOTION – Moved by Croydon DeMello, seconded by Elizabeth Jamischak,
“That the Oshawa Public Library Board approve Consent Agenda items 2 and 3, and item 1 be pulled for discussion.” **CARRIED**

Croydon DeMello inquired about the Library’s recent application for the Investing in Canada Infrastructure grant. As set out in the Strategic Plan and Activity Highlights report, Frances confirmed that if the Library is a successful candidate for the grant the money will be used to replace the failing cooling operating system/chiller at the McLaughlin branch.

(60-19) MOTION – Moved by Croydon DeMello, seconded by Michelle Lawson,
“That the Oshawa Public Library Board approve Consent Agenda item 1 for the November 21, 2019 Board meeting.” **CARRIED**

6. **Business Arising from Minutes**

NIL

7. **New Business**

1. **Update: E-book Licensing / Pricing**

Frances provided the Board with an update relating to E-book licensing/pricing for libraries. She reported that there continues to be issues with what items libraries can purchase, as well as some items having embargos on them. Frances reported that City Mayors across Canada have been asked to help raise awareness for the various issues libraries are facing with respect to E-book licensing and pricing. Mayor Dan Carter has showed his support for the Oshawa Public Library.

2. **Provincial Legislative Changes – Bill 108 and Bill 132**

Frances provided the Board with an update with respect to Bill 108 and the changes to Development Charges. Frances reported that collecting development charges for libraries in Ontario is now optional, and it will be a decision by each individual municipality to decide if they will be contributing to development charges for libraries. Discussion ensued.

Frances advised the Board that Bill 132 is proposing the following amendments to the Public Libraries Act:

1. Subsection 10 (1) be amended to provide that a person who is a permanent resident of Canada may also qualify to be appointed as a member of a board; and
2. Subsection 16 (1) be re-enacted to require boards to hold a minimum of four regular meetings in each year, as opposed to once a month for at least 10 months each year.

Frances further advised the Board that there was a survey that was circulated to CEOs and Board Chairs of Ontario Public Libraries, and the results indicated that the majority of people were in agreement to amend section 10 (1) to allow for permanent residents to qualify as Board members, and the majority of people agreed that amending the minimum number of Board meetings from 10 meetings annually to 7-8 meetings would be ideal.

3. **Update on Security Risks at McLaughlin**

Frances provided the Board with an update on the various security incidents that occur at the McLaughlin branch. Frances reported that the number of incidents continue to rise year over year. She further reported that the City has been helping out with the issues in the City, which have helped a bit at the McLaughlin branch, specifically with respect to the reduction in finding used needles in the washrooms. Frances advised the Board that recently staff members met with representatives from the new Welcoming Streets initiative which is a program that is a

collaborative effort between the city, the Downtown Oshawa BIA, and CAREA Community Health Centre. They were impressed with the amount of training that the Library has provided to staff with respect to handling difficult situations with patrons. A brief discussion ensued.

4. **Presentation – 2020 Business Plan**

Frances presented the Board with a PowerPoint presentation on the Library's 2019 accomplishments and the 2020 goals.

5. **OLA Trustee Bootcamp – February 1, 2020**

Doug advised the Board members that the OLA Super Conference is coming up, and if Board members would like to attend the Trustee Bootcamp session, they should let Frances and Stephanie know as soon as possible for registration purposes.

6. **December Board Meeting Date**

Following a brief discussion, the Board agreed to leave that December Board meeting date as December 19th.

8. **Other Business, if any**

1. **Update - SOLS Fall Meeting**

Doug Thomson reported that the fall SOLS meeting for Board Trustee Representatives was held in Oshawa at the McLaughlin branch on Saturday, November 9th, and OPL was greatly supported with himself, Jackie, Liz, Frances in attendance. The meeting proved to be informative learning about issues other library systems are faced with.

2. **Governance Committee Meeting**

As the Governance Committee had to cancel the scheduled committee meeting due to quorum issues, the Governance Committee members agreed to review the policies independently and provide their proposed amendments for updating in time for the December Board meeting, with policies being presented to the full Board for final review and approval.

9. **Adjournment**

(61-19) MOTION – Moved by Eric Guernsey, seconded by Councillor Tito-Dante Marimpietri,
“That the meeting adjourn.” **CARRIED**

The meeting adjourned at 8:00 p.m.