



**REGULAR MEETING OF THE  
OSHAWA PUBLIC LIBRARY BOARD**

**Thursday, December 17, 2020 beginning at 6:30 p.m.  
Virtual Meeting**

**MINUTES**

**Present:** Mark Ashcroft, Jim Clapp, Croydon DeMello, Eric Guernsey, Michelle Lawson, Melissa Pringle, Jacqueline Quinn, Linna Tam-Seto and Doug Thomson

**Regrets:** Councillor Tito-Dante Marimpietri and Elizabeth Jamischak

**Staff:** Frances Newman, Chief Executive Officer  
*Stephanie McLean, Executive Assistant, acted as the Recording Secretary*

1. **Call to Order / Approval of Agenda**

**(55-20) MOTION** – Moved by Croydon DeMello, seconded by Michelle Lawson,  
“That the Oshawa Public Library Board approve the Agenda for the December 17, 2020 Board meeting.” **CARRIED**

2. **Declaration of Conflict of Interest**

No conflicts were declared.

3. **Approval of the Minutes**

**(56-20) MOTION** – Moved by Eric Guernsey, seconded by Mark Ashcroft,  
“That the Oshawa Public Library Board approve the minutes from the November 19, 2020 Board meeting, as amended.” **CARRIED**

#### 4. **Consent Agenda**

The Board members received each of the following reports in their meeting packages, which were provided in advance of the meeting:

1. CEO Strategic Plan Update and Program Highlights
2. Financial Report – November 2020
3. 2021 Board Meeting Dates
4. Value of Libraries in Canada – Fact Sheet

**(57-20) MOTION** - Moved by Jim Clapp, seconded by Croydon DeMello, “That the Oshawa Public Library Board approve Consent Agenda items 1-4, consisting of the CEO Strategic Plan Update and Program Highlights, Financial Report as at November 30, 2020, 2021 Board Meeting Dates and the Value of Libraries in Canada – Fact Sheet.”

**CARRIED**

#### 5. **Business Arising from Minutes**

##### 1. **2021 Budget**

Frances advised the Board that Oshawa Public Library did not receive the budget as submitted. She further advised that the 2021 budget will remain frozen at the 2020 levels. Following a fulsome discussion, the Board agreed that the right course of action is to send a letter to Oshawa City Council to communicate the Board’s dissatisfaction of City Council’s decision to reject the Library’s 2021 budget request.

**(58-20) MOTION** - Moved by Eric Guernsey, seconded by Jim Clapp, “That the Oshawa Public Library Board recommends that the acceptance of the revised 2021 budget be deferred, and that the Board send Oshawa City Council a letter stating their concerns with the zero based budget for 2021.”

At this point of the meeting Croydon DeMello left the meeting.

**(59-20) MOTION** - Moved by Mark Ashcroft, seconded by Melissa Pringle, “That the Oshawa Public Library Board recommends that in the absence of Councillor Tito-Dante Marimpietri, his proposed motion with respect to the 2021 budget and the Library’s capital needs sent to the Board on December 11, 2020, will be deferred until a time when he is present to speak to the motion.

#### 6. **New Business**

n/a

7. **Other Business, if any**

None.

8. **Adjournment**

**(60-20) MOTION** – Moved by Eric Guernsey, seconded by Jim Clapp,  
“That the meeting adjourn.” **CARRIED**

The meeting adjourned at 7:28 p.m.

APPROVED